

International Business



The **WORLD** *is our campus...*
experience *is our teacher.*



UNIVERSITY OF RICHMOND

Course Requirements and Limitations for Students Studying Abroad (*Transfer Policies*)

- Students must enroll in the equivalent of at least 3.5 Richmond units.

<https://registrar.richmond.edu/registration/programs/study-abroad/units.html>

- May not enroll in more than the equivalent of 5.5 Richmond units



Transfer Policies cont'd.

- Students must earn the equivalent of a Richmond 'C' grade or better for a course to be accepted for transfer credit.
- Grades earned abroad will not be listed on your UR transcript nor calculated in your UR GPA. Courses and units earned will be a part of your UR transcript and will count toward graduation requirements.



Requirements

- The language requirement for students studying at non-English speaking countries may be satisfied by 1) taking a pre-semester language crash course if offered, or 2) taking a course taught in the local language, or 3) taking a language course at your study abroad school.
- Note that some partner schools require students to attend a full semester beginners language course. If required, the semester course will satisfy the language requirement.
- If the host school charges a fee for a pre-semester language crash course, UR will pay the fee.



Requirements cont'd.

Attend your host institution's pre-semester orientation for international/exchange students.



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RSB Core Course Transfer Limitations

No more than two of the following Robins School core courses may be taken for transfer credit:

<u>BUAD 393</u>	Business Law (must be U.S. based law course)
<u>BUAD 394</u>	Business Ethics
<u>FIN 360</u>	Principles of Financial Management
<u>MGMT 225</u>	IT and Data Analytics
<u>MGMT 330</u>	Organizational Behavior
<u>MGMT 340</u>	Operations Management
<u>MKT 320</u>	Principles of Marketing



RSB Core Course Transfer Restrictions

Students may not take either of the following strategy courses abroad.

- IBUS 411 International Business Strategy
- BUAD 497 Strategic Management

Strategy courses must be taken at Richmond.



RSB elective courses transfer limits

- Students may take no more than 2 elective courses in the following subject areas:
 - ACCT Accounting
 - ECON Economics
 - IBUS International Business
 - INFO Analytics and Operations
 - MGMT Management
 - MKT Marketing
- **Only 1 FIN (finance) elective may be taken abroad for transfer credit.**



Accounting Courses Restrictions

- Students *majoring* in Accounting cannot take any 300 or 400 level accounting courses abroad for transfer credit.
- *One exception:*
Accounting majors may take ACCT 305 Managerial and Cost Accounting for transfer credit from abroad.
- All students are prohibited from taking ACCT 301 and 302 Intermediate Financial Accounting I and II abroad for transfer credit.



Economics Electives Restrictions

- Students must take ECON 271 Microeconomic Theory before taking any 300 or 400 level economics electives abroad.
- Students may not take the following economics courses abroad for transfer credit.
 - ECON 271 Microeconomic Theory
 - ECON 272 Macroeconomic Theory
- One exception:
 - Students studying at London School of Economics (full academic year) may take ECON 271 and/or ECON 272 for transfer credit.



Finance Concentrators

Finance *concentrators* cannot take any of the following finance courses abroad for transfer credit. Additionally, FIN 360 must be taken at Richmond prior to study abroad in order to transfer 1 finance elective.

FIN 360 Principles of Financial Management

FIN 361 Corporate Finance

FIN 366 Investments

FIN 461 Cases and Financial Modeling

FIN 466 Income and Derivative Securities

FIN 467 Portfolio Management & Analysis



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Management Courses Restrictions

- Management Consulting *concentrators* may not take MGMT 450 Consulting Process and Practicum abroad for transfer credit.
- Management Entrepreneurship *concentrators* may not take MGMT 352 New Venture Creation abroad for transfer credit.
- MGMT 450 and 352 must be taken at Richmond.



Marketing Electives Restrictions

Marketing *concentrators* must take
MKT 320 Principles of Marketing
before taking any marketing
electives abroad.



Transfer Credit will not be granted

for on-line and/or hybrid
courses taken abroad.



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Study Abroad Course Approval Form for the Robins School of Business

The fillable electronic form is located on the Registrar's page, 'Online Forms' link, 'Study Abroad.' The form may be used as a pre-approval, while abroad, or post-approval.

List the courses (course number and course title) you plan to take, are taking, or took at your abroad school in the bottom left-side of the form. Do not fill in the right-side shaded section.

Submit your completed form along with course descriptions to Fae Bell
fbell@richmond.edu.

If you are unable to sign and date the electronic form, it will be accepted unsigned if submitting to the IB office from off campus.



Course Approval Forms cont'd.

Dr. Cossé will indicate how business and economics courses will transfer and will sign your form for approvals.

Short link to RSB course approval form:

<https://bit.ly/3PdzCAP>

The IB office will email you a copy of your approved form and the original will be forwarded to the Registrar.



Course Approvals non-business courses

If you take non-business courses, use the link to the Study Abroad Course Approval Form <https://bit.ly/3vDP5SN> for A&S courses.

Submit to appropriate A&S department chair for approval(s).

Once you receive approval(s), submit the non-RSB approval form to fbell@richmond.edu for Dr. Cossé's signature at the bottom of the form (Primary Major Advisor).



Course Transfer Credit

Courses coded 902, 903, and 904 transfer as 200, 300, and 400 level electives, respectively, and will count toward a concentration, e.g. MKT 903 is a 300 level marketing elective and will count toward the marketing concentration.

NOTE: Prior approval of a course for transfer credit does not mean that a student has the necessary background and prerequisites for the course. It is the student's responsibility to ensure that the prerequisites of the study abroad host institution are met. The student should consult with the assigned advisor at the host school.



Course Transfer Credit cont'd.

- Request your transcript be sent to Richmond before you depart your abroad school.
- The Registrar accepts “official” transcripts only.
- Once your abroad school transcript is received, the Registrar will apply credit based on courses listed on your approval form, and in which an equivalent grade of ‘C’ or better was earned.
- Regularly check BannerWeb to ensure you receive transfer credit as you expected.



Reminders

- By virtue of studying abroad for a semester you will satisfy the requirement to take an international focused business or economics elective.
- All RSB students are required to be enrolled in IBUS 387 Cultural Awareness while abroad. This is a .25 unit, pass/fail course. The IB office will register you for the course and the .25 unit will be applied to the required 3.5 unit minimum for registration abroad. You will receive the assignment to write a paper upon return from study abroad.
- When you correspond with the IB office enter ‘Study Abroad, abroad semester, your name and abroad school in the subject line. e.g. Study Abroad Spring ‘23-Bonnie Jones-Maastricht University.



EXAMS ABROAD

Be sure you know the exams schedule at your abroad school.

Do not book your return flight reservations until you are certain when your exams will be held.

If a re-take is necessary and permitted, it is the student's responsibility to coordinate it with the professor and/or staff at the abroad school and then provide them with our contact information to arrange for a proctor.



RSB Study Abroad “Contract”

- Prior to departure for study abroad, all Robins students are required to read, sign, and date the RSB study abroad contract document provided to you by the RSB International Business office.
- Email your signed contract to fbell@richmond.edu or drop it off to Fae Bell in the Robins School room Q291B.



Dr. Thomas J Cossé

Associate Dean, Intl Business Programs

RSB Queally – room Q291A

tcosse@richmond.edu

Serves as your primary major advisor for study abroad. All questions regarding business and economics coursework and transfer credit should be directed to Dr. Cossé.



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Ms. Fae Bell

Intl Business Programs Coordinator

RSB Queally – room Q291B

fbell@richmond.edu

Copy Fae Bell on all correspondence to
Dr. Cossé.



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International Education Contacts

Questions regarding student visas, housing abroad, tuition, financial aid, insurance, etc. should be directed to the advisor for your abroad school in the international education office, Weinstein International Center.

Michele Cox mcox@richmond.edu

Chris Klein cklein2@richmond.edu

Amy Bergmann abergman@richmond.edu

Marina LaMastro mlamastr@richmond.edu



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Contribute to the IB Magnet Board
Bring a magnet back home!



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Send Photos

- Send us a photo or two of your study abroad experience.
- You may send photos at any time.

